



Program Manager, Business Strategy

Do you believe that all neighbors deserve to live in a safe and healthy community? Rebuilding Together is a national housing and community revitalization nonprofit in need of a Program Manager to be responsible for supporting program implementation at the affiliate level. This position is tasked with supporting national programs to support the organization's strategic direction, as well as creating and managing long term goals. Current national programs are: Build a Healthy Neighborhood, She Builds, Disaster Recovery and Safe at Home.

In order to be successful in this role, you will need to have prior experience in both program management and working collaboratively on organizational initiatives. Communication skills, ability to work within a team concept and a strong understanding of local affiliate operations are essential elements of this position.

Program Manager Responsibilities

This position works closely with the Senior Vice President of Business Strategies on all national program related work and intersects regularly with the Affiliates Services team on affiliate support and training; the Development team on grant funding for program-related activities; the Marketing team on efforts to highlight local program implementation and the Director of Research and Measurement on outcome reports related to programs activities.

- Overseeing the development and implementation of national programs for the Rebuilding Together affiliate network.
- Working with the SVP of Business Strategies and Affiliate Services team on the development of new programs to support the strategic direction of the organization.
- Working with the Director of Research and Measurement to creating and managing long-term goals for program implementation and impact.
- Working with the SVP of Business Strategies on budget development and internal operations planning.
- Work with Director of Research and Measurement to develop an evaluation method to assess program strengths and identify areas for improvement
- Writing and updating program briefs for use in funding proposals and program implementation.
- Meeting with affiliates and NAC members to ensure strong communication and feedback on national program issues.

Program Manager Requirements

- Deep understanding of local affiliate operations and project execution.
- Proven experience in program management.
- Proven communication skills as well as success in working collaboratively with others.
- Experience managing an initiative with a collaborative leadership style.
- Competency in Microsoft applications including Word, Excel, and Outlook, familiarity with Salesforce is a plus.
- Bachelor's degree in related field is preferable.
- Position is located in Washington, DC but working remotely will be considered.

Please forward your resume and salary requirements to atru@rebuildingtogether.org for consideration for this position.